



JUMBUNNA COMMUNITY PRESCHOOL AND EARLY INTERVENTION CENTRE INC.

Date Approved:

Part 3 NDIS Code of Conduct

INTRODUCTION

We are committed to creating and maintaining an environment that promotes the safety of all children. This includes encouraging a culture where the prevention and reporting of abuse is supported and encouraged. All staff and volunteers are responsible for promoting the safety, wellbeing and empowerment of children.

This Code of Conduct sets expectations for how adults at Jumbunna should behave around children and young people with a disability. This is important to help prevent children and young people from being harmed. Abuse takes many forms and can include physical, sexual and psychological abuse, ill-treatment and neglect.

This Code of Conduct identifies positive behaviours that we encourage all adults to support. Engaging in unacceptable behaviour is a breach of this Code of Conduct and may result in managerial or disciplinary action.

Some examples of concerning behaviours are also provided below. These are behaviours that on their own may not constitute a breach of the Code of Conduct but together may indicate a pattern of behaviour that poses a risk to the safety of children.

This Part 3 is to be followed in conjunction with Part 1 & 2 of the Code of Conduct.

ACTIONS - What we are going to do?

The Jumbunna community will uphold the highest standards in ethical conduct in accordance the NDIS Quality and Safeguards Commission and the United Nations Convention on the Rights of the Child (1989) and service philosophy and policy.

PROCEDURES - How it will be done?

I will:

- Act with respect for individual rights to freedom of expression, self-determination and decision making in accordance with applicable laws and conventions
- Respect the privacy of people with a disability
- Provide supports and services in a safe and competent manner, with care and skill
- Act with integrity, honesty and transparency
- Promptly take steps to raise and act on concerns about matters that may impact the quality and safety of supports and services provided to people with a disability
- Take all reasonable steps to prevent and respond to all forms of violence against, and exploitation, neglect and abuse of, people with a disability
- Take all reasonable steps to prevent and respond to sexual misconduct.

Evaluation

Or staff and representatives of Jumbunna will conduct themselves in an ethical manner through clear processes in accordance with legislative and statutory guidelines.

This policy is discussed at staff meetings, during Person Centred Supervision, reminders in staff newsletters and at least annually as whole team training. All staff and Board members have access to this on the Microsoft Office Teams platform.

The Approved Provider delegates to the Nominated Supervisor that all policies and procedures meet the regulations and are followed.

The Approved Provider ensures this by communication with the Nominated Supervisor by informal and formal avenues (eg verbal discussions, Board Meetings and viewing required paperwork, Teams Platform).

Statutory Legislation & Consideration

- Children (Education and Care Services National Law Application) Act 2010
- Education and Care Services National Regulations 2011
- NDIS Quality and Safeguards Commission – Code of Conduct 2018
- Children (Education and Care Services) Supplementary Provisions Regulation 2019
- Children (Education and Care Services) Supplementary Provisions Act 2011

Sources

- ECA Code of Ethics (2006)
- United Nations Convention on the Rights of the Child (1989)
- Early Childhood Australia www.eca.com.au
- NDIS Quality and Safeguards Commission

Links to other policies

- Part 1 & 2
- Child Protection
- Staff Selection
- Interactions with Children
- Complaints and Feedback
- Confidentiality
- Client Safety Security



Ratified by Management Committee at meeting held on:.....

Signed Noeline Olive – President

Date:.....

I acknowledge that I have read and fully understand this Code of Conduct Policy (Part 1 & 2 & 3) and I agree to adhere to them in full.

Name: _____

Signature: _____

Date: _____

DOCUMENTATION

Documents related to this policy	
Related policies	Child Protection Staff Selection Interactions with Children Complaints and Feedback Confidentiality Client Safety Security
Forms, record keeping or other organisational documents	

Policy Name:	Code of Conduct Parts 1, 2 & 3	Policy Number:	
Date Approved:	24 August 2023	Approved By:	Board of Management
Date Issued:	31 August 2023	Review Date:	30 June 2024
Version 1.2	This version of the policy was approved 24 August 2023 and replaces the version approved 30 June 2022		

