



JUMBUNNA COMMUNITY PRESCHOOL AND EARLY INTERVENTION CENTRE INC.

St 6u	SERVICE SCOPE AND PLANNING

Applies to:
Specific responsibility:

Version:
Date approved: 9 Sept 2014

Policy context: This policy relates to	
Standards or other external requirements	NDIS Practice Standards
Legislation or other requirements	Disability Services Act
Contractual obligations	National Disability Insurance Agency

POLICY STATEMENT

As a specialised Early Intervention and Early Childhood service we will excel at providing education, therapy, and family support to children with additional needs and their families, as well as a high-quality preschool program for all children.

The overall scope of services and activities is described in Jumbunnas Information Book and Service Charter.

PROCEDURES

Setting and reviewing scope of services and activities

The parameters of services and activities are set by funding or service agreements and staff and Community consultation.

The Management Committee will review the scope of services and activities in conjunction with reviews of the Strategic Plan.

Service design

General Manager is responsible for planning and reviewing the design of services and activities.

Service design may be informed by:

- input from staff, families, and community
- results and outcomes of services and activity programs
- evidence from programs and activities being run elsewhere
- research evidence
- funding bodies

DOCUMENTATION

Documents related to this policy	
Related policies	
Forms, record keeping or other organisational documents	Jumbunna's Information book and Service Charter

Policy Name:	Service Scope & Planning	Policy Number:	
Date Approved:	24 August 2023	Approved By:	Board of Management
Date Issued:	31 August 2023	Review Date:	30 June 2025
Version 1.5	This version of the policy was approved 24 August 2023 and replaces the version approved 28 July 2022.		

