



JUMBUNNA COMMUNITY PRESCHOOL AND EARLY INTERVENTION CENTRE INC.

St 6n	ORGANISATIONAL PERFORMANCE AND EVALUATION
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Applies to:
Specific responsibility:

Version: 1
Date approved: 5 Aug 2014

Policy context: This policy relates to	
Standards or other external requirements	NDIS Practice Standards
Legislation or other requirements	Disability Services Act
Contractual obligations	National Disability Insurance Agency

POLICY STATEMENT

Jumbunna has a commitment to monitoring the performance of the organisation against its Business Plan and evaluating the impact of its work to ensure it:

- continues to meet the needs and expectations of stakeholders
- works effectively and can demonstrate results
- continuously improves its services, activities, and outcomes.

PROCEDURES

Business Plan monitoring

The General Manager will be responsible for reporting to the Management Committee against the Strategic Business Plan and for leading an annual review of the Plan with the Management Committee reviewing:

- relevance of goals
- achievement of strategies
- timeframes for achievement of strategies
- changes to priorities
- changes to the external environment
- achievement of operational plans

Operational Plan monitoring (Quality Improvement Plan)

The General Manager will be responsible for reporting to the Management Committee against the Operational Plan and for reviewing the Operation Plan with staff, families, and Management Committee annually to assess:

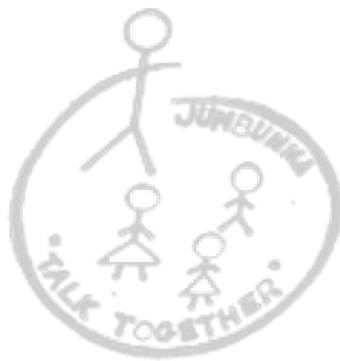
- relevance of programs and activities
- performance against budget
- performance against timelines
- achievement of performance indicators
- changes to resources

- changes to priorities
- staff and client feedback

Evaluation tools

The effectiveness and relevance of the plans will be reviewed and evaluated using a range of evaluation tools:

- client and stakeholder surveys
- training evaluation forms
- focus groups and independent reviews
- formal and informal meetings
- research projects
- annual planning day



DOCUMENTATION

Documents related to this policy	
Related policies	
Forms, record keeping or other organisational documents	

Policy Name:	Organisational Performance & Evaluation	Policy Number:	
Date Approved:	24 August 2023	Approved By:	Board of Management
Date Issued:	31 August 2023	Review Date:	30 June 2025
Version 1.5	This version of the policy was approved 24 August 2023 and replaces the version approved 28 July 2022.		