



JUMBUNNA COMMUNITY PRESCHOOL AND EARLY INTERVENTION CENTRE INC.

St 6t	INSURANCE MANAGEMENT
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Applies to:
Specific responsibility:

Version:
Date approved: 9 Sept 2014

Policy context: This policy relates to	
Standards or other external requirements	NDIS Practice Standards
Legislation or other requirements	Disability Services Act
Contractual obligations	National Disability Insurance Agency

POLICY STATEMENT

Jumbunna maintains a number of types of insurance cover as a way of protecting itself and its personnel against the financial impact of any legal liability that may arise. Insurance cover is a risk mitigation strategy and forms part of Jumbunna’s risk management plan.

Jumbunna maintains insurance cover required by law and funding bodies and other insurance deemed as necessary. Jumbunna maintains adequate insurance cover at all times.

PROCEDURES

Insurance cover

Jumbunna maintains the following insurance coverage:

- personal accident insurance for volunteers
- public liability insurance
- building and contents insurance
- association liability (this includes General Managers liability and professional indemnity)
- Workers’ Compensation insurance
- Motor Vehicle insurance

The General Manager will review insurance coverage and consider any changes that appear advisable on an annual basis. Changes to the coverage levels may be approved by the Management Committee.

Currency and compliance

The General Manager is responsible for ensuring all insurance policies are current and adequate documentation maintained.

All insurance policies must be sighted by the Management Committee on an annual basis.

DOCUMENTATION

Documents related to this policy	
Related policies	
Forms, record keeping or other organisational documents	Risk Management Plan

Policy Name:	Insurance Management	Policy Number:	
Date Approved:	24 August 2023	Approved By:	Board of Management
Date Issued:	31 August 2023	Review Date:	30 June 2025
Version 1.5	This version of the policy was approved 24 August 2023 and replaces the version approved 28 July 2022.		

