



JUMBUNNA COMMUNITY PRESCHOOL AND EARLY INTERVENTION CENTRE INC.

St 6v	STRATEGIC PLANNING

Applies to:
Specific responsibility:

Version:
Date approved: 9 Sept 2014

Policy context: This policy relates to	
Standards or other external requirements	NDIS Practice Standards
Legislation or other requirements	Disability Services Act
Contractual obligations	National Disability Insurance Agency

POLICY STATEMENT

The Management Committee will set the strategic directions for the work of the organisation through an annual strategic and business planning process involving consultations with the Management Committee, staff, Association, members, families, community representatives and other stakeholders.

The Strategic Plan outlines the key goals and objectives of Jumbunna, as well as broad strategies to meet these objectives.

The Strategic Plan will be the main reference point for any work undertaken by the organisation.

PROCEDURES

Strategic Planning

Strategic planning is conducted annually years, and will involve:

- a review of the existing Strategic Plan and its implementation
- an analysis of achievements, changes in the operating environment and available resources
- consultations with all stakeholders,
- identification of key challenges, objectives and strategies for the coming period
- drafting of a Strategic Plan for the coming period.

The planning process will usually commence at the beginning of the final six month period covered by the current Strategic Plan. The process will be led by General Manager and may be conducted as an internal process, or with the assistance of external facilitators.

A draft Strategic Plan will be submitted to the Management Committee and the final document then formally adopted by the Management Committee.

Once adopted, the Strategic Plan will be made available:

- to all Jumbunna members, who will be provided with a point of access to a copy

Documentation of plan

The Strategic Plan will include:

- Purpose or mission statement
- Goals that Jumbunna will meet
- Strategies to achieve the goals
- Specific activities to implement each strategy

Monitoring of plan

The General Manager will be responsible for reporting to the Management Committee on the extent to which goals are being met.



DOCUMENTATION

Documents related to this policy	
Related policies	
Forms, record keeping or other organisational documents	

Policy Name:	Strategic Planning	Policy Number:	
Date Approved:	24 August 2023	Approved By:	Board of Management
Date Issued:	31 August 2023	Review Date:	30 June 2025
Version 1.5	This version of the policy was approved 24 August 2023 and replaces the version approved 28 July 2022.		